



## **Teen Wilderness Hike Leader**

Teatown Lake Reservation, the largest community supported, non-profit environmental education center in Westchester County, New York is seeking a seasonal **Teen Wilderness Hike Leader** to work as part of the camp team during our eight-week summer camp. This position requires an outgoing, mature, and responsible person who will lead teenagers on popular hikes in the lower Hudson Valley, encouraging youth to explore, develop friendships, and learn to respect all living things. Ideal candidates will have a science/nature background and experience working with children ages twelve through fourteen.

**Position Summary:** The **Teen Wilderness Hike Leader** is charged with leading Teatown's oldest campers on off-site hikes while safely sparking curiosity about our regional ecology. The Teen Wilderness Hike Leader provides a safe, fun, and educational camp experience. Camp will take place Monday through Friday, 9am-3pm. The Teen Wilderness Hike Leader must become familiar with our camp safety plan and trip rules, as well as the trail system at Teatown and is responsible for safely leading campers on nature hikes ranging in difficulty.

### **Principal Duties and Responsibilities:**

1. Daily supervision and safety of teen Explorers (ages 13 -14/ grades 8 & 9).
2. Coordinate off-site trips for group with Camp Director. Assess group ability, trip appropriateness, trail safety, and weather conditions daily.
3. With Camp Director, keep bus driver informed of daily destination, driving directions, and drop-off and pick-up locations.
4. Inform Camp Director immediately of any changes in daily trip plan or of an emergency.
5. Act as Explorers Health Director. Administer basic first aid, keep health log for Explorers, contact 911 and Camp Director in case of emergency. Keep Camp Health Director informed of all health issues with Explorers group.
6. Coordinate activities, games, and crafts for group.
7. Teach on natural history topics and the environment.
8. Work to establish teamwork and compatibility within group. Ensure safe conduct between campers on bus and on trails.
9. Prepare daily lessons and organize materials to carry out activities.
10. Attend all staff meetings, training, and evaluation sessions.
11. Work in conjunction with Director and Assistant Director to keep parents informed of camper issues.
12. Responsible for maintenance and cleanliness of equipment.

### **Position Requirements/Qualifications:**

1. Must be at least 21 years of age and have experience working with teens.

2. Experience in environmental education helpful but not necessary, interest and/or education in the natural sciences preferred.
3. Knowledge of lower Hudson Valley and Westchester hiking areas preferred.
4. Previous CPR/Wilderness First Aid certifications preferred.
5. Must be able to meet physical demands of summertime hiking on varied terrain.

**Work Schedule:** This is a seasonal position of approximately 7 hours of work per day, Monday through Friday, June 30- August 22, 2025. This position will be performed in person and on-site at Teatown Lake Reservation between the hours of 8:30am - 3:30pm. On Wednesdays, the hours are 8:30am - 4:30pm to accommodate a mandatory staff meeting.

**Training Plan:** Required attendance during a weeklong training program, June 23-June 27, 2025. Training covers safety procedures, group dynamics, activity ideas, lesson planning, tour of buildings and grounds. Training will include CPR/ First Aid/Epi-Pen certification. Training is paid at a reduced rate.

**Benefits:** Because this is a seasonal position, this position will not be eligible for Teatown's benefits package, including paid vacation, medical, dental, vision, and 403(b) retirement benefits.

**Pay Rate:** \$129.50/day (approximately \$18.50/hr). This position is paid a day rate, not hourly rate.

**To Apply:**

- Submit an application, resume, and three references to Marie Roche, Associate Director of Education Programs, [mroche@teatown.org](mailto:mroche@teatown.org). No calls please.

This position has an anticipated start date of June 2025. Position remains open until filled. Teatown Lake Reservation is an Equal Opportunity Employer. We are committed to a diverse and inclusive environment for all employees.



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Ossining, NY 10562

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F (914) 762-2890

teatown.org  
info@teatown.org

## Teen Wilderness and Hike Leader Application

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

DOB: \_\_\_\_\_ T-shirt size: \_\_\_\_\_

Primary phone number: \_\_\_\_\_

Primary e-mail address: \_\_\_\_\_

Are you 18 years of age or older? Yes \_\_\_ No \_\_\_ If no, provide age: \_\_\_

Did you attend Teatown's Summer Day Camp? If not, how did you hear about Teatown's Summer Day Camp?

Why do you want to work at Teatown?

Your education: Please include name of your high school and/or college, grade completed, area of study, and degree, if any.

Your experience: Please describe any experience that might be helpful to your work at a noncompetitive, nature-based day camp, highlighting your hiking experience or knowledge of lower Hudson Valley hikes.

Please list any hobbies, skills or interests.

List any work experience; include job title and supervisor. If you have a resume, please attach it to this form.

- 1.
- 2.
- 3.
- 4.

Please list three references (Name, phone, email, and relationship).

- 1.
- 2.
- 3.

**Please read the following carefully before signing this application.**

I authorize Teatown Lake Reservation to investigate all statements in this application and to secure any necessary information from all my employers, references, and academic institutions. I hereby release all of those employers, references, academic institutions and Teatown Lake Reservation from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications and my suitability for employment with Teatown Lake Reservation. Additionally, I understand that Teatown Lake Reservation may be requesting information from various federal, state, and other agencies which maintain records concerning past activities related to driving, credit, criminal, and civil activities.

I further understand that any false or misleading statements will be sufficient cause for rejection of my application if Teatown Lake Reservation has not employed me and for immediate dismissal if Teatown Lake Reservation has employed me.

I understand that nothing in this employment application, in Teatown Lake Reservation policy statements or personnel guidelines, or in my communication with any Teatown Lake Reservation official is intended to create an employment contract with me. No promise regarding employment has been made to me, and I understand that no such promise or guarantee is binding upon Teatown Lake Reservation unless it is made in writing and signed by the Director of Education.

In the event of my employment with Teatown Lake Reservation, I will comply with all rules, regulations and policies set forth in Teatown Lake Reservation's policy manual or other communication distributed by Teatown Lake Reservation. I also understand that Teatown Lake Reservation has the right to modify its policies without giving any notice of the changes. I understand that if an employee relationship is established, I have the right to terminate my employment at any time for any reason. I also understand that Teatown Lake Reservation retains the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understand the preceding statement.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date